

Dear acquaintance,

With the new privacy law of GDPR, we as Brassto also have to follow certain guidelines. That's why we have written down some points that may need your attention. If you have any questions in response to this privacy statement, please don't hesitate to ask.

### **Which kind of data have we processed in our system?**

Your data has been collected over the years by means of correspondence, purchase orders, invoices and possibly your website. These are the data we have collected:

- Address
- Phone numbers (Main line or personal contacts)
- E-mail addresses (Main e-mail or personal/direct e-mail)
- VAT number
- Chamber of Commerce number
- IBAN number

### **What do we do with your data?**

Brassto saves and processes your data with the following purposes:

- To deliver goods and services which you require us to do;
- The settlement of payments;
- Building a contact history

### **How do we protect your data?**

Your data will be securely saved in our system. People who have no business with your data are not allowed and therefore can't see your data. Brassto strives for using the latest security systems and encryption methods to save and send your data.

### **With whom does Brassto share your data?**

Brassto handles personal data very confidentially. We will never sell your data to other parties.

### **Want insight into your own data?**

You can always ask us to view the data we as Brassto have gathered from you. To do so, you can submit a written request to us. Based on what you've seen you can then always let us know if we should adjust something if it's factually incorrect, incomplete or irrelevant.

### **General data protection regulation (GDPR).**

#### **Is Brassto GDPR qualified?**

Yes, we have taken many precautions as to make sure that we meet the legislation. We have a SSL-certificate on our website, we have adjusted the privacy notification on our website, we have obtained strict protocols when it comes to our login names and passwords and have a more insightful way of how we process certain data, who has processed it and can show, adjust and remove on request when necessary.

#### **Contact informatie**

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